



ADDENDUM

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

ADDENDUM NO.: 01
PROJECT NAME: 2016 Photographic Documentation Services
PROJECT NO.: 00000 – Program-Wide
CONTRACT NO.: PS2074
DATE OF ISSUE: May 20, 2016

NOTICE OF CHANGES, MODIFICATIONS, OR CLARIFICATIONS TO CONTRACT DOCUMENTS

The following changes, modifications, or clarifications are hereby incorporated and made an integral part of the Contract Documents. Unless clearly expressed otherwise by this Addendum, all terms and conditions defined in the original Contract Documents shall continue in full force and effect and shall have the same meaning in this Addendum.

ITEM NO. 1: REQUESTS FOR INFORMATION

- Question:** Scope of Services: Over the last 24 months where PBC used a contractor to perform the services called for under this RFO/P, how many projects were photographed?
Response: Approximately 15 projects.
- Question:** Scope of Services: During that time, what was the frequency of the site visits for the Contractor?
Response: The Consultant made sufficient visits to adequately document each phase and segment of construction.
- Question:** Scope of Services: Can the PBC provide any specifics about the scope of work for each of the projects over the last 24 months, including quantity of photographs, use of webcams, and videography?
Response: Each project is unique and requires a different documentation approach. Please consult the scope of services for the PBC's expectations and requirements for this service.
- Question:** Scope of Services: Does the PBC estimate that each of the next three years will be similar in the amount of projects/work as were performed in the prior 24 months?
Response: The PBC develops projects on behalf of its clients. By the nature of our business, we cannot estimate the number of projects that will be forthcoming. However, it is the PBC's intention to utilize photographic construction documentation services on its future projects.
- Question:** Documentation: 2. d. What is a "Mock-up" Shoot Type??
Response: Photographing an on-site construction mock-up built by a General Contractor to be approved by the Owner.
- Question:** Documentation: 2.e. Type: Site Survey As-Builts are mentioned as follows: "Description: Site Survey As-Builts shall capture and memorialize the conditions "of every sidewalk, curb, gutter, street, and adjacent building...". Is this quantity of photographs required or requested?
Response: The Consultant will be responsible for adequately documenting each phase and segment of construction as noted in the scope of services.
- Question:** Administration: In 1.c Project Setup, "Drawing scrubbing" is mentioned. What is "Drawing scrubbing"?
Response: Taking electronic files of the projects drawings (usually full construction drawings) and distilling them down to simple plans for photographic services use; usually for a diagrammatic key plan.
- Question:** Evaluation Criteria: B. 1. b.v. What is "Camera Infrastructure" project type?
Response: Installation of cameras and supporting fiber.
- Question:** Submission Requirements: B. 2. a.iii. What is the preferred platform/media to "Provide a database of Respondent's work?"
Response: Consultant is responsible for suggesting and supporting preferred platform/database that comports with the requirements of the scope of services.

10. **Question:** Form of Agreement: 8. Compensation of Consultant: "...The Commission shall compensate the Consultant for the Services in the manner set forth in Schedule A of this Agreement..." Where can one view Schedule A?

Response: The Form of Agreement will turn into Schedule A upon contract execution. It begins after the execution page.

11. **Question:** Form of Agreement: 9. g. + 13 + 14 + 15. Ownership of Documents/Confidentiality/Assignment/Relationship of Parties: Under what situation might the Contractor be allowed use of the photographs? Would the PBC object to joint licensing of the copyright for mutual benefit/compensation?

Response: Modifications to the agreement may be suggested by the potential successful respondent after the evaluation process.

List of Attachments and Drawings:

a. None

END OF ADDENDUM NO.1