

MEETING AGENDA

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

Meeting Date: July 18, 2017 Meeting Subject: PRE-BID CONFERENCE

Meeting Time: 11:00 a.m. Project Name: Dore Elementary School New Construction

Meeting Location: PBC Boardroom Project Number: 05025

50 West Washington Street, 2nd Floor **Project Address**: 7134 West 65th Street

Chicago, IL 60602 Chicago, IL 60638

Meeting Facilitator: Patricia Montenegro Contract Number: C1577R

Contract Officer

1. Welcome and Introductions

- 2. Project Overview Mark Lindstrom, Project Manager
 - a. Project Overview
 - i. Architect of Record Cannon Design
 - ii. Scope of Work
 - iii. Phasing Plan
 - b. Time of Completion {Book 1, Page 6, §II.E.}
 - i. Schedule Milestone #1: August 31, 2018
 - ii. Substantial Completion: November 19, 2018
 - c. Liquidated Damages {Book 1, Page 6, §II.H.}
 - i. Milestone #1: \$1,500 per day
 - ii. Substantial Completion: \$1,500 per day

3. Procurement Requirements and Contract Documents – Patricia Montenegro, Senior Contracts Manager

- a. Construction Contract Documents
 - i. Books 1, 2, 3, and drawings are available at:

Springer Blueprint Service, Inc.

10640 South Western Avenue

Chicago, Illinois 60643 Contact Name: Dave Drenner Telephone number: 773-238-6340

https://www.springerblueprint.com/

- b. Mandatory Technical Review Meeting
 - i. **Mandatory Technical Review Meeting is Tuesday, July 18, 2017 at 11:30 a.m.** in the 2nd floor Boardroom, Richard J. Daley Center, 50 West Washington Street, in Chicago, IL 60602.
 - a. A representative of each Prequalified firm must be present and must sign the Mandatory Technical Review Meeting Attendance Sheet no later than 15 minutes after the scheduled start of the meeting. Prequalified firms that do not sign in by the allotted time will not be permitted to bid.
- c. Site Visit
 - i. Bidders shall be responsible for inspecting the Site to become familiar with the conditions relating to the Work to be performed, the facilities involved, and the site logistics required in the successful performance of this Contract. Failure of the Bidders to visit the Site shall not relieve or alter the Bidder's responsibility for completing the Work as required by the Contract Documents.

Date/Time Printed: 7/17/2017 4:59 PM

- d. Questions Deadline
 - i. Questions are due no later than Friday, July 21, 2017 by 4:30 p.m.
- e. Bid Due Date and Opening/Submittal Requirements
 - ii. Bids are due Tuesday, August 1, 2017 by 11:00 a.m. and a Public Bid Opening will be held immediately following receipt of bids in the PBC Board Room on the 2nd floor of the Richard J. Daley Center, 50 West Washington Street, in Chicago, Illinois 60602.
 - iii. Two fully executed and sealed bids, including Bid Bonds are due at the office of the Public Building Commission, Richard J Daley Center, 50 West Washington, Room 200, Chicago, Illinois 60602.
 - iv. Sealed packages must be received and stamped by our Front Desk Personnel by the designated due date/time.
- f. Pre-Award Meeting/Submittal Requirements {Book 1, Page 5, (II)(A)(19)}
 - i. A Pre-Award Meeting is tentatively scheduled for Friday, August 4, 2017 at 1:30 p.m. in the PBC Board Room on the 2nd floor of the Richard J. Daley Center, 50 West Washington Street, in Chicago, Illinois 60602. For this meeting, the Lowest Responsive and Responsible Bidder shall be required to:
 - a. Have, at minimum, the Project Executive, Project Manager (if known), and Cost Estimator in attendance at the meeting
 - b. Invite representatives of all MBE/WBE sub-contractors listed on Schedule D (if applicable)
 - c. Provide and be prepared to discuss the Schedule of Values for the project
 - d. Provide a list of Pre-Award meeting attendees to the Contract Officer in advance of the meeting.
- g. Dore Specific Requirements (Book 1, page 25)
 - i. At the Time of Bid: The Commission is requiring the identification of critical subcontractors at the time of bid submission. Bidders are required to list the names of the intended subcontractors who will perform the corresponding Work, if successful. Failure to provide the names of the subcontractors listed below may deem a bid non-responsive.
 - Critical Subcontractors to be identified: Concrete, Excavator, Steel Fabricator and Steel Erector
 - ii. Notice of Award Date: **Notice of Award is anticipated to be issued on or before Wednesday, August 9, 2017.** The successful General Contractor will be required to return a compliant Certificate of Insurance and Payment and Performance Bond within seven (7) days of the issuance of the Notice of Award.
 - Further, within two weeks of the issuance of the Notice of Award, the successful General Contractor shall be required to prepare and submit all Construction Submittal documentation, including but not limited to: Concrete, Excavation, and Steel Fabricator and Erector Work.
- h. Requests for Information
 - i. Sole Point of Contact: Patricia Montenegro, in writing via email to patricia.montenegro@cityofchicago.org
- Book 1 and Book 2 Highlights Lori Ann Lypson, Chief of Staff
 - a. Construction Budget (Book 1, page 4)
 - b. List of Pregualified General Contractors (Book 1, page 5)
 - c. Mandatory Project Staffing (Book 1, page 5)
 - d. Scheduling Software Requirements (Book 1, page 5)
 - e. Prevailing Wage Rates (Book 1, page 6) (Prevailing Wage Act 820 ILCS 130/1-12)
 - i. LCP Tracker Electronic payroll submission
 - f. MBE and WBE (Book 1, page 9, 27-30) (Book 2 Page 127- 134)
 - i. 26% MBE & 6% WBE
 - ii. City and County Certifications only
 - iii. B2Gnow: MBE/WBE Compliance monitoring
 - iv. Established Business, Manufacturers, Suppliers, and Brokers
 - v. Schedule D
 - vi. Schedule C
 - g. Community Hiring 7.5% (Book 1, page 9) (Book 2, page 118)

- h. Basis of Award (Book 1, page 10, 21-22) (Book 2, page 135)
 - i. Award Criteria Figure
 - a. Maximum 70% Minority Journeywork, Apprentice, and Labor
 - b. Maximum 15% Female Journeywork, Apprentice, and Labor
 - ii. 50% City of Chicago Residents
- PLA (Book 1, page 12 Exhibit 5)
- j. Bid Form (Book 1, page 14)
 - i. Bid Form w/Alternate (Book 1, page 15-17, 21):

NOTE: To be considered responsive, firms are **required** to submit pricing for:

- 1) Base Work Only,
- 2) Base Work plus Alternate #1,
- 3) Base Work plus Alternate #2; and,
- 4) Base Work plus Alternate #1 plus Alternate #2
- k. Schedule B Joint Venture Affidavit (Book 1, page 27)
 - JV Agreement and Certification Letter
- Assist Agency List (Book 1, page 67 Exhibit 4)
- m. Definitions (Book 2, Article 1)
 - i. Construction Close-Out
 - ii. Notice to Proceed
- n. Contractor Obligations (Book 2, Article 3, page 14, 17)
 - i. Document Control Within 7 days of NTP must identify System Coordinator
 - ii. Consequence for failure to provide requisite information
- o. Permits and Licenses (Book 2, Article 6, page 21)
 - i. Commission is responsible for DoB permit costs and DoB Stormwater Review Fee
 - ii. Fee Waiver
- p. Contractor's Practices at Site (Book 2, Article 7, page 25)
 - i. Firearms and Other Weapons Clause
- g. Personnel (Book 2, Article 9, page 33)
 - i. Competency of Workers updated with clause requiring Commission approval or return of removed personnel
- r. Contractor's Obligation (Book 2, Article 10, page 37)
 - Schedule: within 45 days of NTP GC must provide Proposed Target Schedule; within 90 days of NTP provide Cost and Resource loaded schedule
 - ii. Consequence for failure to provide requisite information
- s. Payment Applications (Book 2, Article 16, page 91)
- t. MBE/WBE Special Conditions (Book 2, Article 23, page 127)

NOTES	

<u>Public Building Commission of Chicago</u>

Assist agencies are comprised of chambers of commerce and not-for-profit agencies that represent the interests of small, minority- and/or women-owned businesses.

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800 E 78th St Chicago, IL 60619

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Paul Murtagh

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Larry Bullock

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FOLLOW THE PBC:



OR VISIT US ONLINE AT PBCCHICAGO.COM

SCHEDULE D - Affidavit of General Contractor Regarding MBE/WBE Participation (1 of 2)

Name of Project:	
STATE OF ILLINOIS	} }SS
COUNTY OF COOK	}
In connection with the	above-captioned contract, I HEREBY DECLARE AND AFFIRM that I am the
Title and dul	y authorized representative of
Name of Ge	neral Contractor whose address is
and that I have person	, State of, State of
	ed Contract, including Schedule C and Schedule B (if applicable), and the following is a statement of BE/WBE firms will participate in this Contract if awarded to this firm as the Contractor for the Project.

Name of MBE/WBE Contractor	Type of Work to be Done in	Dollar Credit Toward MBE/WBE Goals	
	Accordance with Schedule C	MBE	WBE
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
	Total Net MBE/WBE Credit	\$	\$
	Percent of Total Base Bid	%	%

The General Contractor may count toward its MBE/WBE goal a portion of the total dollar value of a contract with a joint venture equal to the percentage of the ownership and control of the MBE/WBE partner.

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SCHEDULE D - Affidavit of General Contractor Regarding MBE/WBE Participation (2 of 2)

The Undersigned will enter into a formal agreement for the above work with the above-referenced MBE/WBE firms, conditioned upon performance as Contractor of a Contract with the Commission, and will do so within five (5) business days of receipt of a notice of Contract award from the Commission.

Additionally, the Undersigned certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Agency requirements and have not violated any City or Sister Agency policy, codes, state, federal or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the Contractor becomes aware of such information, it must immediately disclose it to the Commission.

BY:	
Name of Contractor (Print)	Signature
Date	Name (Print)
Phone	
IF APPLICABLE:	
BY:	
Joint Venture Partner (Print)	Signature
Date	Name (Print)
	MBE WBE Non-MBE/WBE
Phone/FAX	

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SCHEDULE C - Letter of Intent from MBE/WBE (1 of 2) To Perform As Subcontractor, Subconsultant, and/or Material Supplier

Name of Project:		
Project Number:		
FROM:		
	MBE	WBE
(Name of MBE or WBE)		
TO:		
(Name of Bidder) and Public	Building Commis	ssion of Chicago
The undersigned intends to perform work in connection with	h the above-refer	enced project as (check one):
a Sole Proprietor		a Corporation
a Partnership		a Joint Venture
The MBE/WBE status of the undersigned is co In addition, in the case firm, a Schedule B, Joint Venture Affidavit, is provided.		e attached Letter of Certification, dated rsigned is a Joint Venture with a non-MBE/WBE
The undersigned is prepared to provide the following disconnection with the above-named project.	lescribed service	es or supply the following described goods in
The above-described services or goods are offered for the Contract Documents.	the following pric	ce, with terms of payment as stipulated in the

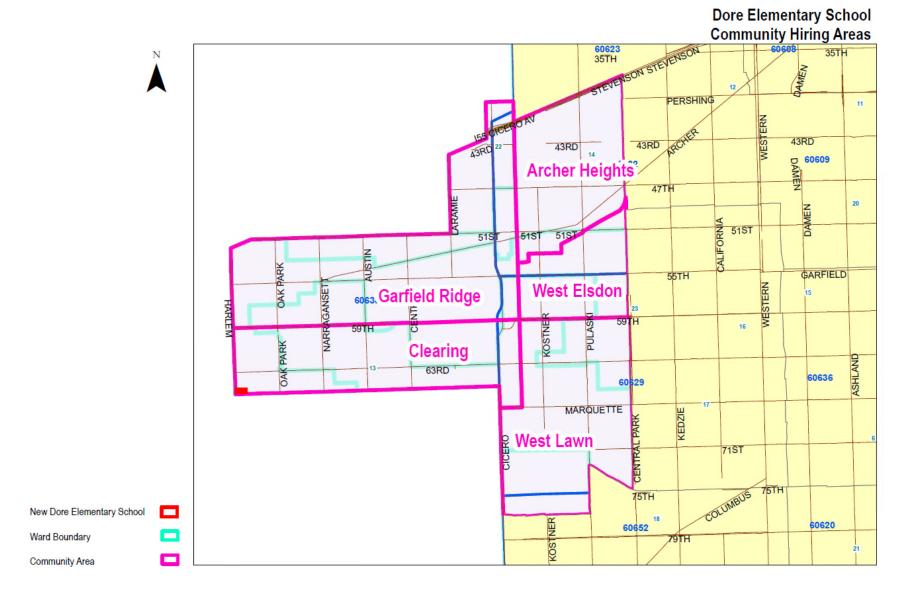
SCHEDULE C - Letter of Intent from MBE/WBE (2 of 2) To Perform As

Subcontractor, Subconsultant, and/or Material Supplier **PARTIAL PAY ITEMS**

For any of the above items that are partial pay items,	specifically describe the work and subcontract dollar amount:
If more space is needed to fully describe the MBE/additional sheet(s).	WBE firm's proposed scope of work and/or payment schedule, attach
	subcontract will be sublet to non-MBE/WBE contractors. subcontract will be sublet to MBE/WBE contractors.
	acting any of the work described in this Schedule, a zero (0) must be nt of the value of the MBE/WBE subcontractor's scope of work will be to be sublet must be provided.
	al agreement for the above work with the Bidder, conditioned upon its mission of Chicago, and will do so within five (5) working days of receip
used in the performance of this contract, meet the apolicy, codes, state, federal or local laws, rules or re	f its knowledge and belief that it, its principals and any subcontractors Agency requirements and have not violated any City or Sister Agency egulations and have not been subject to any debarment, suspension or Additionally, if at any time the Contractor becomes aware of such mmission.
BY:	
Name of MBE/WBE Firm (Print)	Signature
Date	Name (Print)
Phone	
IF APPLICABLE: BY:	
Joint Venture Partner (Print)	Signature
Date	Name (Print)
Phone	MBE WBE Non-MBE/WBE

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EXHIBIT #3 PROJECT COMMUNITY AREA MAP



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J. ALTERNATES

	D BY THE ISSION	ALTERNATE DESCRIPTION	PROPOSED ALTERNATE PRICE
Yes	No	Alternate #1: Solid Vinyl Tile Replace 12x12 Vinyl Composite Tile with 24"x24" Solid Vinyl Tile flooring as indicated on Drawings and as specified in Section 09 65 19 "Resilient Tile Flooring". See Finish Schedule on Sheet A1200 and Finish Plans on Sheets A1201E through A1203W for locations and quantities.	\$
Yes	No	Alternate #2: Telescoping Stands and LED Scoreboard Add telescoping stands as specified in section 12 66 00 and LED Scoreboard as specified in section 11 48 00. Refer to drawings for location, sizes and electrical requirements	\$

V. PROPOSAL SUPPORT DOCUMENTS

A. Basis of Award (Award Criteria Figure)

To promote the intended goal of economic opportunity and maximize the use of minority personnel on this project, the Public Building Commission of Chicago has established the Award Criteria Figure formula for the purpose of evaluating proposals and awarding the contract. A contract in the amount of the Total Base Bid (or Base Contract Price) will be awarded to the responsible bidder with the lowest Award Criteria Figure pursuant to Section III.P Basis of Award above. The Public Building Commission of Chicago reserves the right to check all calculations for accuracy. The fulfillment of the Award Criteria does not abrogate the responsibilities of the Contractor to comply with federal and state requirements under the Equal Employment Act and the Illinois Human Rights Act.

1. Instructions

The Bidder shall complete the Award Criteria Figure Formula and transfer the final Award Criteria Figure - Line 15 to the space provided on the itemized proposal sheet. Failure to complete the formula may be cause for rejection of the Bidder's proposal. The successful bidder will be held responsible for adhering to the figures submitted in Lines 1, 2, 4, 6, 8, 10 and 12 during construction of the project.

Lines 2, 4 and 6 in the formula shall not be greater than seventy percent (70%) in each category for the sole purpose of determining award of the contract. Similarly, lines 8, 10 and 12 shall not be greater than fifteen percent (15%) in each category for the purpose of award criteria only. The seventy percent (70%) and fifteen percent (15%) goals are not intended to restrict the total number of minority and female employees to be used on the project, but only to establish limiting figures for use in the formula.

2. Award Criteria Figure Formula

Line 1.	TOTAL BASE BID (Refer to Line 6, 7, OR 8, if alternates, of BID FORM), in figures	
Line 2.	Percentage of the Journeyworkers hours that the Contractor proposes to be worked by minority Journey workers during construction of the project. (Maximum figure 0.70)	
Line 3.	Multiply Line 2 by Line 1 by 0.04	
Line 4.	Percentage of total Apprentice hours that the Contractor proposes to be worked by minority Apprentices during construction of the project. (Maximum figure 0.70)	
Line 5.	Multiply Line 4 by Line 1 by 0.03	

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Line 6.	Percentage of the total Laborer hours that the Contractor proposes to be worked by minority Laborers during construction of the project. (Maximum figure 0.70)	
Line 7.	Multiply Line 6 by Line 1 by 0.01	
Line 8.	Percentage of total Journeyworker hours that the Contractor proposes to be worked by female Journeyworkers during the construction of the project. (Maximum figure 0.15)	
Line 9.	Multiply Line 8 by Line 1 by 0.04	
Line 10.	Percentage of total Apprentice hours that the Contractor proposes to be worked by female Apprentices during construction of the project. (Maximum figure 0.15)	
Line 11.	Multiply Line 10 by Line 1 by 0.03	
Line 12.	Percentage of the total Laborer hours that the Contractor proposes to be worked by female Laborers during construction of the project. (Maximum figure 0.15)	
Line 13.	Multiply Line 12 by Line 1 by 0.01	
Line 14.	Summation of Lines 3, 5, 7, 9, 11, and 13	
Line 15.	Subtract Line 14 from Line 1 (= "Award Criteria Figure")	
	Award Criteria Figure (Insert Line 15 of Award Criteria Formula): \$	

3. Community Hiring Bonuses

In order to encourage maximum employment of interested and available residents of the project community on this project, the following bonus calculations shall apply:

- a. In calculating the hours worked by minority and women Journeyworkers, apprentices, and laborers under the Award Criteria Figure set out in Part V.A. "Basis of Award (Award Criteria Figure)," all hours worked by minority and women Journeyworkers, existing apprentices, and laborers who are residents of the project community shall be multiplied by 1.5.
- b. In calculating the hours worked by minority and women apprentices under the Award Criteria Figure set out in Part V "Proposal Support Documents," all hours worked in new apprenticeships by minority and women apprentices who are residents of the project community shall be multiplied by 2.0.

Definitions

"City of Chicago Residents" means persons domiciled within the City of Chicago. Salaried superintendents are excluded from coverage in this section. Domicile is an individual's one and only true, fixed, and permanent home and principal establishment.

"Project Community Residents" means persons domiciled within the "Project Community" as defined in Section II, A.6 above.

"New Apprenticeship" shall mean an apprenticeship begun for a person who has not held an apprenticeship card within ninety (90) days prior to beginning the project.

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8. Identification of Critical Subcontractors Required at Time of Bid

The Commission is **requiring** the identification of critical subcontractors be identified at the time of bid submission. Bidders are required to list the names of the intended subcontractors who will perform the corresponding Work, if successful. Failure to provide the names of the subcontractors listed below may deem a bid non-responsive.

Concrete Subcontractor Firm Name:	
Excavator Subcontractor	
Firm Name: Steel Fabricator Subcontractor	
Firm Name:	
Steel Erector Subcontractor	
Firm Name:	

Further, within two weeks of the issuance of the Notice of Award, the successful General Contractor shall be required to prepare and submit all Construction Submittal documentation, including but not limited to: Concrete, Excavation, and Steel Fabricator and Erector Work.

B. BID FORM - BASE WORK ONLY

FIRM NAME:

LINE	ITEM	AMOUNT	
1.	BASE WORK ONLY	\$	
2.	COMMISSION'S CONTRACT CONTINGENCY	\$	1,000,000.00
3.	SITE WORK ALLOWANCE	\$	450,000.00
4.	CAMERA ALLOWANCE	\$	300,000.00
5.	MOISTURE MITIGATION ALLOWANCE	\$	500,000.00
6.	TOTAL BASE BID (1+2+3+4+5)	\$	
	CRITERIA FIGURE on V. Proposal Support Document, line 15 of Award Criteria	\$	

SURETY: Please specify full legal name and address of Surety:	
	_
	_
	_

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C. BID FORM - BASE + ALTERNATE #1

FIRM NAME:

LINE	ITEM	AMOUNT
1.	BASE WORK	\$
2.	ALTERNATE #1 – Solid Vinyl Tile	\$
3.	COMMISSION'S CONTRACT CONTINGENCY	\$ 1,000,000.00
4.	SITE WORK ALLOWANCE	\$ 450,000.00
5.	CAMERA ALLOWANCE	\$ 300,000.00
6.	MOISTURE MITIGATION ALLOWANCE	\$ 500,000.00
7.	TOTAL BASE BID (1+2+3+4+5+6)	\$
	CRITERIA FIGURE on V. Proposal Support Document, line 15 of Award Criteria	\$

SURETY: Please specify full legal name and address of Surety:			

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D. BID FORM - BASE + ALTERNATE #2

FIRM NAME:

LINE	ITEM	AMOUNT	
1.	BASE WORK	\$	
2.	ALTERNATE #2 – Telescoping Stands and LED Scoreboard	\$	
3.	COMMISSION'S CONTRACT CONTINGENCY	\$ 1	,000,000.00
4.	SITE WORK ALLOWANCE	\$	450,000.00
5.	CAMERA ALLOWANCE	\$	300,000.00
6.	MOISTURE MITIGATION ALLOWANCE	\$	500,000.00
7.	TOTAL BASE BID (1+2+3+4+5+6)	\$	
1	AWARD CRITERIA FIGURE (See Section V. Proposal Support Document, line 15 of Award Criteria Figure)		

SURETY: Please specify full legal name and address of Surety:			

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E. BID FORM - BASE + ALTERNATE #1 + ALTERNATE #2

FIRM NAME:

LINE	ITEM	AMOUNT
1.	BASE WORK	\$
2.	ALTERNATE #1 – Solid Vinyl Tile	\$
3.	ALTERNATE #2 – Telescoping Stands and LED Scoreboard	\$
4.	COMMISSION'S CONTRACT CONTINGENCY	\$ 1,000,000.00
5.	SITE WORK ALLOWANCE	\$ 450,000.00
6.	CAMERA ALLOWANCE	\$ 300,000.00
7.	MOISTURE MITIGATION ALLOWANCE	\$ 500,000.00
8.	TOTAL BASE BID (1+2+3+4+5+6+7)	\$
	CRITERIA FIGURE on V. Proposal Support Document, line 15 of Award Criteria	\$

SURETY: Please specify full legal name and address of Surety:			

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EXHIBIT #4 ASSIST AGENCIES



Assist agencies are comprised of chambers of commerce and not-for-profit agencies that represent the interests of small, minority- and/or women-owned businesses.

CHATHAM BUSINESS ASSOCIATION: SMALL BUSINESS DEVELOPMENT, INC.

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FOLLOW THE PBC:





OR VISIT US ONLINE AT PBCCHICAGO.COM

Respondent:

Date of Issue: July 13, 2017

TOTAL BASE BID AND AWARD CRITERIA REVIEW

PROJECT NAME: LIBRARY RENOVATION AT ACE ACADEMY						
CONTRACT/PROJECT NO:	C1500/050					
		BIDDERS				
	СО	COMPANY A COMPANY B			COMPANY C	
BID FORM*						
WORK	\$	51,000.00	\$	52,000.00	\$	58,444.
COMMISSION'S CONTRACT CONTINGENCY	\$	5,000.00	\$	5,000.00	\$	5,000.
TOTAL BASE BID	\$	56,000.00	\$	57,000.00	\$	63,444.0
AWARD CRITERA FIGURE	\$	54,559.12	\$	53,124.00	\$	59,891.
	BAS	IS OF AWARD				
Award will be made to the responsible Bidder submitting the Lowest Additional Award Factors:	Award Criteria Figure	and otherwise responsiv	e to all the re	equirements of the Contract	Docume	ents.
None.	AWARD	CRITERA FIGUR	E			
Line 1 (Deced on Total Dece Did)		¢E/ 000 00		¢E7,000,00		¢/2.444
Line 1. (Based on Total Base Bid) Line 2.		\$56,000.00 0.20		\$57,000.00 0.70		\$63,444. 0.
Line 2. Line 3.		\$448.00		\$1,596.00		0. \$1,522.
Lille 3.		\$440.00		\$1,090.00		\$1,322.
		\$56,000.00		\$57,000.00		\$63,444.
Line 4.		0.20		0.70		0.
Line 5.		\$336.00		\$1,197.00		\$856.
		\$56,000.00		\$57,000.00		\$63,444.
Line 6.		0.15		0.70		0.
Line 7.		\$84.00		\$399.00		\$412.
		\$56,000.00		\$57,000.00		\$63,444.
Line 8.		0.05		0.15		\$05,444. 0.
Line 9.		\$112.00		\$342.00		\$380.
		\$56,000.00		\$57,000.00		\$63,444.
Line 10.		0.01		0.15		0.
Line 11.		\$8.40		\$256.50		\$285.
		\$56,000.00		\$57,000.00		\$63,444.
Line 12.		0.008		0.15		0.
Line 13.		\$4.48		\$85.50		\$95.
		\$56,000.00		\$57,000.00		\$63,444.
Line 14.		\$992.88		\$3,876.00		\$3,552.
Line 15.		\$55,007.12		\$53,124.00		\$59,891.
TOTAL AWARD CRITERIA		\$55,007.12		\$53,124.00		\$59,891.
TOTAL BASE BID		\$56,000.00		\$57,000.00		\$63,444.

NOTE: Basis of Award is based on the firm offering the Lowest Award Criteria Figure. In the example above, although Company A offered the Lowest Total Base Bid, Company B is awarded the project based on its Lowest Award Criteria Figure.