

MEETING AGENDA

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

Meeting Date: June 14, 2017 **Meeting Subject:** PRE-BID CONFERENCE

Meeting Time: 10:00 a.m. **Project Name:** South Loop Elementary School

New Construction

Meeting Location: PBC Boardroom **Project Number:** 05035

> 50 West Washington Street, 2nd Floor **Project Address:** 1601 South Dearborn Street Chicago, IL 60602

Chicago, IL 60616

Meeting Facilitator: Contract Number: C1578 Patricia Montenegro

Contract Officer

Welcome and Introductions

Project Overview – Ariel Vaca, Project Manager

a. Project Overview

i. Architect of Record - SMNG A Ltd

ii. Scope of Work

iii. Phasing Plan

Time of Completion (Book 1, Page 6, §II.E.)

i. Schedule Milestone #1: August 31, 2018

ii. Schedule Milestone #2: October 1, 2018

iii. Substantial Completion: November 30, 2018

iv. Schedule Milestone #3: June 15, 2019

Liquidated Damages (Book 1, Page 6, §II.H.)

i. Milestone #1-3: \$1,500 per day

ii. Substantial Completion: \$1,500 per day

Procurement Requirements and Contract Documents - Patricia Montenegro, Senior Contracts Manager

a. Construction Contract Documents

i. Books 1, 2, 3, and drawings are available at:

BHFX, LLC.

346 North Justine Street Chicago, Illinois 60607

Contact Name: Ken Saulsbury Telephone number: 312-782-2226 https://www.bhfxplanroom.com/

- Mandatory Technical Review Meeting
 - i. Mandatory Technical Review Meeting is Wednesday, June 14, 2017 at 10:30 a.m. in the 2nd floor Boardroom, Richard J. Daley Center, 50 West Washington Street, in Chicago, IL 60602.
 - a. A representative of each Prequalified firm must be present and must sign the Mandatory Technical Review Meeting Attendance Sheet no later than 15 minutes after the scheduled start of the meeting. Pregualified firms that do not sign in by the allotted time will not be permitted to bid.
- Site Visit
 - i. Site Visit (Non-Mandatory) for Pregualified Bidders and Inspection of the Site: Wednesday, June 14, 2017 at 12:30 p.m. at the 1601 South Dearborn Street, Chicago, Illinois 60616. Site Visit is not mandatory to remain eligible to bid.

Date/Time Printed: 6/14/2017 8:46 AM 05035.03.08.11 MA_PBC_PXM_SouthLoopElementarySchoolNewConstC1578_PreBidMtgAgenda_20170614_Final

- ii. Bidders shall be responsible for inspecting the Site to become familiar with the conditions relating to the Work to be performed, the facilities involved, and the site logistics required in the successful performance of this Contract. Failure of the Bidders to visit the Site shall not relieve or alter the Bidder's responsibility for completing the Work as required by the Contract Documents.
- d. Questions Deadline
 - i. Questions are due no later than Monday, June 19, 2017 by 4:30 p.m.
- e. Bid Due Date and Opening/Submittal Requirements
 - ii. **Bids are due Friday**, **July 7**, **2017 by 11:00 a.m.** and a Public Bid Opening will be held immediately following receipt of bids in the PBC Board Room on the 2nd floor of the Richard J. Daley Center, 50 West Washington Street, in Chicago, Illinois 60602.
 - iii. Two fully executed and sealed bids, including Bid Bonds are due at the office of the Public Building Commission, Richard J Daley Center, 50 West Washington, Room 200, Chicago, Illinois 60602.
 - iv. Sealed packages must be received and stamped by our Front Desk Personnel by the designated due date/time.
- f. Pre-Award Meeting/Submittal Requirements {Book 1, Page 5, (II)(A)(19)}
 - i. A Pre-Award Meeting is tentatively scheduled for Monday, July 10, 2017 at 9:30 a.m. in the PBC Board Room on the 2nd floor of the Richard J. Daley Center, 50 West Washington Street, in Chicago, Illinois 60602. For this meeting, the Lowest Responsive and Responsible Bidder shall be required to:
 - a. Have, at minimum, the Project Executive, Project Manager (if known), and Cost Estimator in attendance at the meeting
 - b. Invite representatives of all MBE/WBE sub-contractors listed on Schedule D (if applicable)
 - c. Provide and be prepared to discuss the Schedule of Values for the project
 - d. Provide a list of Pre-Award meeting attendees to the Contract Officer in advance of the meeting.
- g. South Loop-Specific Requirements (Book 1, page 22)
 - i. At the Time of Bid: The Commission is requiring the identification of critical subcontractors at the time of bid submission. Bidders are required to list the names of the intended subcontractors who will perform the corresponding Work, if successful. Failure to provide the names of the subcontractors listed below may deem a bid non-responsive.
 - **Critical Subcontractors to be identified:** Concrete, Structural Steel Erector, Structural Steel Fabricator, Deep Foundations, Excavator
 - ii. Notice of Award Date: **Notice of Award is anticipated to be issued on or before Wednesday, July 12, 2017**. The successful General Contractor will be required to return a compliant Certificate of Insurance and Payment and Performance Bond within seven (7) days of the issuance of the Notice of Award.
 - Further, within two weeks of the issuance of the Notice of Award, the successful General Contractor shall be required to prepare and submit all permit documentation including but not limited to: pile driving procedures, Earth Retention Systems (ERS) drawings/calculations, ERS installation procedures, pile driving criteria calculations, and pile load test.
- h. Requests for Information
 - i. Sole Point of Contact: Patricia Montenegro, in writing via email to patricia.montenegro@cityofchicago.org

(Remainder of Page Intentionally Left Blank)

- 4. Book 1 and Book 2 Highlights Lori Ann Lypson, Chief Operating Officer/Chief of Staff
 - a. Construction Budget (Book 1, page 4)
 - b. List of Prequalified General Contractors (Book 1, page 5)
 - c. Mandatory Project Staffing (Book 1, page 6)
 - d. Scheduling Software Requirements (Book 1, page 6)
 - e. Prevailing Wage Rates (Book 1, page 7) (Prevailing Wage Act 820 ILCS 130/1-12)
 - i. LCP Tracker Electronic payroll submission
 - f. MBE and WBE (Book 1, page 10, 27-30) (Book 2 Page 127- 134)
 - i. 26% MBE & 6% WBE
 - ii. City and County Certifications only
 - iii. B2Gnow: MBE/WBE Compliance monitoring
 - iv. Established Business, Manufacturers, Suppliers, and Brokers
 - v. Schedule D
 - vi. Schedule C
 - g. Community Hiring 7.5% (Book 1, page 10) (Book 2, page 118)
 - h. Basis of Award (Book 1, page 11, 19-20) (Book 2, page 135)
 - i. Award Criteria Figure
 - a. Maximum 70% Minority Journeywork, Apprentice, and Laborer
 - b. Maximum 15% Female Journeywork, Apprentice, and Laborer
 - ii. 50% City of Chicago Residents
 - i. PLA (Book 1, page 13 Exhibit 5)
 - j. Bid Form (Book 1, page 15)
 - k. Schedule B Joint Venture Affidavit (Book 1, page 24)
 - i. JV Agreement and Certification Letter
 - I. Assist Agency List (Book 1, page 49 Exhibit 4)
 - m. Definitions (Book 2, Article 1)
 - i. Construction Close-Out
 - ii. Notice to Proceed
 - n. Contractor Obligations (Book 2, Article 3, page 14, 17)
 - i. Document Control Within 7 days of NTP must identify System Coordinator
 - ii. Consequence for failure to provide requisite information
 - o. Permits and Licenses (Book 2, Article 6, page 21)
 - i. Commission is responsible for DoB permit costs and DoB Stormwater Review Fee
 - ii. Fee Waiver
 - p. Contractor's Practices at Site (Book 2, Article 7, page 25)
 - i. Firearms and Other Weapons Clause
 - q. Personnel (Book 2, Article 9, page 33)
 - i. Competency of Workers updated with clause requiring Commission approval or return of removed personnel
 - r. Contractor's Obligation (Book 2, Article 10, page 37)
 - Schedule: within 45 days of NTP GC must provide Proposed Target Schedule; within 90 days of NTP provide Cost and Resource loaded schedule
 - ii. Consequence for failure to provide requisite information
 - s. Payment Applications (Book 2, Article 16, page 91)
 - t. MBE/WBE Special Conditions (Book 2, Article 23, page 127)

NOTES

<u>Public Building Commission of Chicago</u>

Assist agencies are comprised of chambers of commerce and not-for-profit agencies that represent the interests of small, minority- and/or women-owned businesses.

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6. Major Trades

Lathers

Asbestos Workers **Boiler Makers** Bricklayers Carpenters Cement Masons Electricians **Elevator Construction** Glaziers Machinists Machinery Movers

Ornamental Iron Workers

Operating Engineers Painters Pile Driver Mechanics Pipe Fitters/Steam Fitters Plasterers Plumbers Roofers Sheet Metal Workers Sprinkler Fitters **Technical Engineers** Truck Drivers

Tuck Pointers

For approval of other trades for consideration in the Award Criteria Figure formula, written approval should be requested from the Commission.

7. Trade Participation - For Information Only

The following information must be supplied by the Contractor for the purposes of evaluating figures supplied in the Award Criteria Figure formula. It is understood that these figures are estimates only and are not to be considered as limiting in any manner actual participation on the project.

Anticipated levels of minority participation, to be expressed as percentages, must be supplied for each trade, whether attributable to the Contractor's work force or any Subcontractor which will be active on this project.

TRADE PARTICIPATION	PERCENT OF MINORITY	

8. Identification of Critical Subcontractors Required at Time of Bid

The Commission is requiring the identification of critical subcontractors be identified at the time of bid submission. Bidders are required to list the names of the intended subcontractors who will perform the corresponding Work, if successful. Failure to provide the names of the subcontractors listed below may deem a bid non-responsive.

Concrete Subcontractor
Firm Name:
Structural Steel Erector Subcontractor
Firm Name:
Structural Steel Fabricator Subcontractor
Firm Name:
Deep Foundations Subcontractor
Firm Name:
Excavator
Firm Name:

Please note: within two weeks of the issuance of the Notice of Award, the successful General Contractor shall be required to prepare and submit all permit documentation including but not limited to: pile driving procedures, Earth Retention Systems (ERS) drawings/calculations, ERS installation procedures, pile driving criteria calculations, and pile load test.

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SCHEDULE D - Affidavit of General Contractor Regarding MBE/WBE Participation (1 of 2)

Name of Project:	
STATE OF ILLINOIS	} }SS
COUNTY OF COOK	}
In connection with the	above-captioned contract, I HEREBY DECLARE AND AFFIRM that I am the
Title and dul	y authorized representative of
Name of Ge	neral Contractor whose address is
and that I have person	, State of, State of
	ed Contract, including Schedule C and Schedule B (if applicable), and the following is a statement of E/WBE firms will participate in this Contract if awarded to this firm as the Contractor for the Project.

Name of MBE/WBE Contractor	Type of Work to be Done in		ward MBE/WBE
	Accordance with Schedule C	MBE	WBE
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
	Total Net MBE/WBE Credit	\$	\$
	Percent of Total Base Bid	%	%

The General Contractor may count toward its MBE/WBE goal a portion of the total dollar value of a contract with a joint venture equal to the percentage of the ownership and control of the MBE/WBE partner.

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SCHEDULE D - Affidavit of General Contractor Regarding MBE/WBE Participation (2 of 2)

The Undersigned will enter into a formal agreement for the above work with the above-referenced MBE/WBE firms, conditioned upon performance as Contractor of a Contract with the Commission, and will do so within five (5) business days of receipt of a notice of Contract award from the Commission.

Additionally, the Undersigned certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Agency requirements and have not violated any City or Sister Agency policy, codes, state, federal or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the Contractor becomes aware of such information, it must immediately disclose it to the Commission.

BY:	
Name of Contractor (Print)	Signature
Date	Name (Print)
Phone	
IF APPLICABLE:	
BY:	
Joint Venture Partner (Print)	Signature
Date	Name (Print)
Phone/FAX	MBE WBE Non-MBE/WBE

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SCHEDULE C - Letter of Intent from MBE/WBE (1 of 2) To Perform As Subcontractor, Subconsultant, and/or Material Supplier

Name of Project:		
Project Number:		
FROM:		
	MBE	WBE
(Name of MBE or WBE)		
TO:		
and Pub	lic Building Commis	sion of Chicago
(Name of Bidder)		
The undersigned intends to perform work in connection w	vith the above-refere	enced project as (check one):
a Sole Proprietor		a Corporation
a Partnership		a Joint Venture
The MBE/WBE status of the undersigned is In addition, in the ca firm, a Schedule B, Joint Venture Affidavit, is provided. The undersigned is prepared to provide the following connection with the above-named project.	se where the under	signed is a Joint Venture with a non-MBE/WBE
The above-described services or goods are offered fo Contract Documents.	r the following pric	e, with terms of payment as stipulated in the

SCHEDULE C - Letter of Intent from MBE/WBE (2 of 2) To Perform As Subcontractor, Subconsultant, and/or Material Supplier

PARTIAL PAY ITEMS For any of the above items that are partial pay items, specifically describe the work and subcontract dollar amount: If more space is needed to fully describe the MBE/WBE firm's proposed scope of work and/or payment schedule, attach additional sheet(s). SUB-SUBCONTRACTING LEVELS % of the dollar value of the MBE/WBE subcontract will be sublet to non-MBE/WBE contractors. % of the dollar value of the MBE/WBE subcontract will be sublet to MBE/WBE contractors. If MBE/WBE subcontractor will not be sub-subcontracting any of the work described in this Schedule, a zero (0) must be filled in each blank above. If more than 10% percent of the value of the MBE/WBE subcontractor's scope of work will be sublet, a brief explanation and description of the work to be sublet must be provided. The Undersigned (Contractor) will enter into a formal agreement for the above work with the Bidder, conditioned upon its execution of a contract with the Public Building Commission of Chicago, and will do so within five (5) working days of receipt of a notice of Contract award from the Commission. Additionally, the Undersigned certifies to the best of its knowledge and belief that it, its principals and any subcontractors used in the performance of this contract, meet the Agency requirements and have not violated any City or Sister Agency policy, codes, state, federal or local laws, rules or regulations and have not been subject to any debarment, suspension or other disciplinary action by any government agency. Additionally, if at any time the Contractor becomes aware of such information, it must immediately disclose it to the Commission. BY: Name of MBE/WBE Firm (Print) Signature Date Name (Print) Phone IF APPLICABLE: BY: Joint Venture Partner (Print) Signature

Name (Print)

MBE WBE Non-MBE/WBE

Date

Phone

TOTAL BASE BID AND AWARD CRITERIA REVIEW

PROJECT NAME:	LIBRARY RENOVATION A	T ACE ACADEMY	
CONTRACT/PROJECT NO:	C1500/05000 BIDDERS		
	DIDDEKS		
	COMPANY A	COMPANY B	COMPANY C
BID FORM*			
WORK	\$ 51,000.00	\$ 52,000.00	\$ 58,444.0
COMMISSION'S CONTRACT CONTINGENCY	\$ 5,000.00	\$ 5,000.00	\$ 5,000.0
TOTAL BASE BID	\$ 56,000.00	\$ 57,000.00	\$ 63,444.0
AWARD CRITERA FIGURE	\$ 54,559.12	\$ 53,124.00	\$ 59,891.1
	BASIS OF AWARD		
Award will be made to the responsible Bidder submitting the Lowest A Additional Award Factors: None.	Award Criteria Figure and otherwise respons	ive to all the requirements of the Contrac	t Documents.
	AWARD CRITERA FIGUR	RE	
Line 1. (Based on Total Base Bid)	\$56,000.00		
Line 2.	0.20		
Line 3.	\$448.00	\$1,596.00	\$1,522.6
	\$56,000.00	\$57,000.00	\$63,444.0
Line 4.	0.20		
Line 5.	\$336.00	\$1,197.00	\$856.4
	¢E/ 000 00	¢E7.000.00	¢/2.444.0
Line 6.	\$56,000.00 0.15		
Line 6. Line 7.	\$84.00		
LIIIC 7.			
	\$56,000.00		
Line 8.	0.05		
Line 9.	\$112.00	\$342.00	\$380.6
	\$56,000.00	\$57,000.00	\$63,444.0
Line 10.	0.01	0.15	0.1
Line 11.	\$8.40	\$256.50	\$285.5
	\$56,000.00	\$57,000.00	\$63,444.0
Line 12.	\$30,000.00		
Line 13.	\$4.48		
	\$56,000.00		
Line 14.	\$992.88		
	\$55,007.12	\$53,124.00	\$59,891.1
Line 15.			
Line 15. TOTAL AWARD CRITERIA	\$55,007.12	\$53,124.00	\$59,891.1

NOTE: Basis of Award is based on the firm offering the Lowest Award Criteria Figure. In the example above, although Company A offered the Lowest Total Base Bid, Company B is awarded the project based on its Lowest Award Criteria Figure.

B. BID FORM

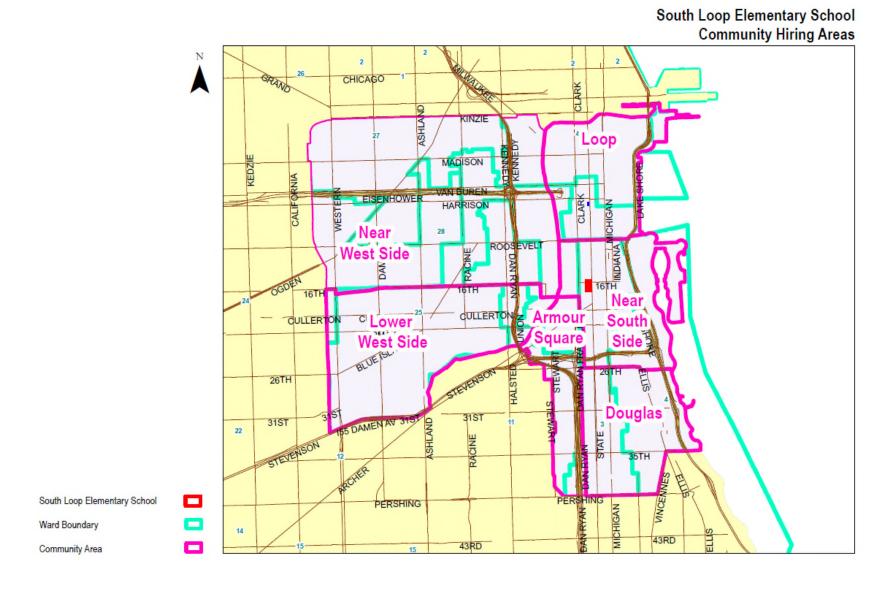
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LINE	ITEM	AMOUNT	
1.	WORK	\$	
2.	COMMISSION'S CONTRACT CONTINGENCY	\$	1,200,000.00
3.	SITE WORK ALLOWANCE	\$	700,000.00
4.	CAMERA ALLOWANCE	\$	300,000.00
5.	TOTAL BASE BID (1+2+3+4)	\$	
AWARD CRITERIA FIGURE (See Section V. Proposal Support Document, line 15 of Award Criteria Figure)		\$	

SURETY: Please specify full legal name and address of Surety:

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EXHIBIT #3 PROJECT COMMUNITY AREA MAP



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Respondents:

EXHIBIT #4 ASSIST AGENCIES



Assist agencies are comprised of chambers of commerce and not-for-profit agencies that represent the interests of small, minority- and/or women-owned businesses.

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