



Meeting Agenda

Public Building Commission of Chicago | Richard J. Daley Center | 50 West Washington Street, Room 200 | Chicago, Illinois 60602 | (312) 744-3090 | pbcchicago.com

Date of Issue:	July 12, 2017	Meeting Subject:	Pre-Submission Conference – PS2096
Meeting Date:	July 12, 2017	Project Name:	South Side High School
Meeting Time:	10:00 AM	Project Number:	03710
Meeting Location:	Kennedy-King College Building U - Theater 740 W. 63 rd St. Chicago, Illinois	Project Address:	Normal and 69 th St. Chicago, Illinois
Meeting Facilitator:	Raven A. DeVaughn Director of Procurement		

1. Welcome

2. Design Overview – Kerl LaJeune, Deputy Director of Planning & Design

- a. Design Guiding Principles
- b. Project Scope

3. Construction Overview – Ray Giderof, Chief Development Officer

- a. Execution Strategy
- b. Overall Schedule

4. Procurement Timeline and Instructions – Raven A. DeVaughn, Director of Procurement

- a. Two Phase Design-Build Services
- b. Sole Point of Contact: Raven A. DeVaughn, Contract Officer, raven.devaughn@cityofchicago.org (page 3 of 307)
- c. Procurement Timeline
 - i. *Issue RFP for Design-Build Services – June 30, 2017*
 - ii. Pre-Submission Conference – July 12, 2017
 - iii. **Due Date and Time for Phase I RFP Submissions - 11:00 a.m. July 31, 2017**
 - iv. Due Date and Time for Phase II (Technical and Cost) Submissions (*tentative*) – September 19, 2017
 - v. PBC Evaluation of Phase II Proposals and Interviews (*tentative*) – September 19-28, 2017
 - vi. PBC Board Meeting (*tentative*) – October 2017
- d. RFP Submission Requirements
 - i. Number of Copies
 1. Submit **1 signed, single-sided, bound ORIGINAL (marked as such)**
 2. Submit **2 double-sided, bound paper copies**
 3. Submit **8 electronic copies on USB Flash Drives** - Electronic Copies must be in a single, searchable pdf on a **labeled** USB Drive (no Compact Discs)
- e. Organization of Response (page 7 of 307)
 - i. **11** Tabbed Response (with corresponding Table of Contents) labeled as follows:
 1. Executive Summary
 2. Project Examples
 3. Consultant Firms
 4. Capacity or Past Performance in Design-Build Project Delivery
 5. Performance with Timeliness and Completion of Projects
 6. Project Approach and Methodology
 7. MBE/WBE, City Residency, Community Hiring, and EEO Requirements
 8. Key Staff
 9. Financial Capability
 10. Client References
 11. Other Phase I Submittal Requirements
- f. Exhibit A – Form of Design Build Agreement: Books 1 and 2 (page 42 of 307)

- g. Addenda
 - i. Check website regularly: www.pbcchicago.com
- h. Sole Point of Contact: Raven A. DeVaughn, Contract Officer, raven.devaughn@cityofchicago.org

5. Contract Provisions – Lori Ann Lypson, Chief of Staff

- a. MBE/WBE Introductions
- b. Form A – MBE/WBE, EEO, Community Hiring, and City Residency Requirements
- c. MBE/WBE (Phase II)
 - i. Schedule D – Affidavit of General Contractor Regarding MBE/WBE Participation
 - ii. Certification (City of Chicago or Cook County)
 - iii. Goals – Professional/Construction
 - 1. 34% MBE
 - 2. 6% WBE
- d. Determining Utilization (Phase II)
 - i. Manufacturer – 100%
 - ii. Distributor or supplier – 60%
 - iii. Broker – 0%
 - iv. Established Business
 - 1. Scale
 - a. 75%
 - b. 50%
 - c. 25%
- e. City Residency Requirement (page 6 of 307)
 - i. 50% of the total construction hours worked on project must be worked by City of Chicago residents
- f. Community Hiring (page 6 of 307)
 - i. 7.5% of the total construction hours worked on project must come from Community Area (see Community Area Map page 6 of 307)
 - ii. PBC and Successful Respondent will host at least 2 community intake sessions to locate viable candidates in the designated Community Area
- g. EEO Requirements
 - i. Minority Journeyworker Project: 50% or more of total Journeyworker hours
 - ii. Minority Laborer Project: 60% or more of total Laborer hours
 - iii. Minority Apprentice Project: 60% or more of total Apprentice hours
 - iv. Female Journeyworker Project: 3% or more of total Journeyworker hours
 - v. Female Laborer Project: 3% or more of total Laborer hours
 - vi. Female Apprentice Project: 3% or more of total Apprentice hours
- h. Software
 - i. LCP Tracker
 - ii. B2G Now
- i. Prevailing Wages
 - i. City of Chicago Executive Order 2014-1 requiring a minimum wage of at least \$13.00 per hour
- j. Project Labor Agreement
 - i. To the extent that the Contract involves a project that is subject to a Project Labor Agreement (PLA), Contractor acknowledges familiarity with the requirements of the PLA and its applicability to any Work under this Contract, and shall comply in all respects with the PLA. See Exhibit F of RFP

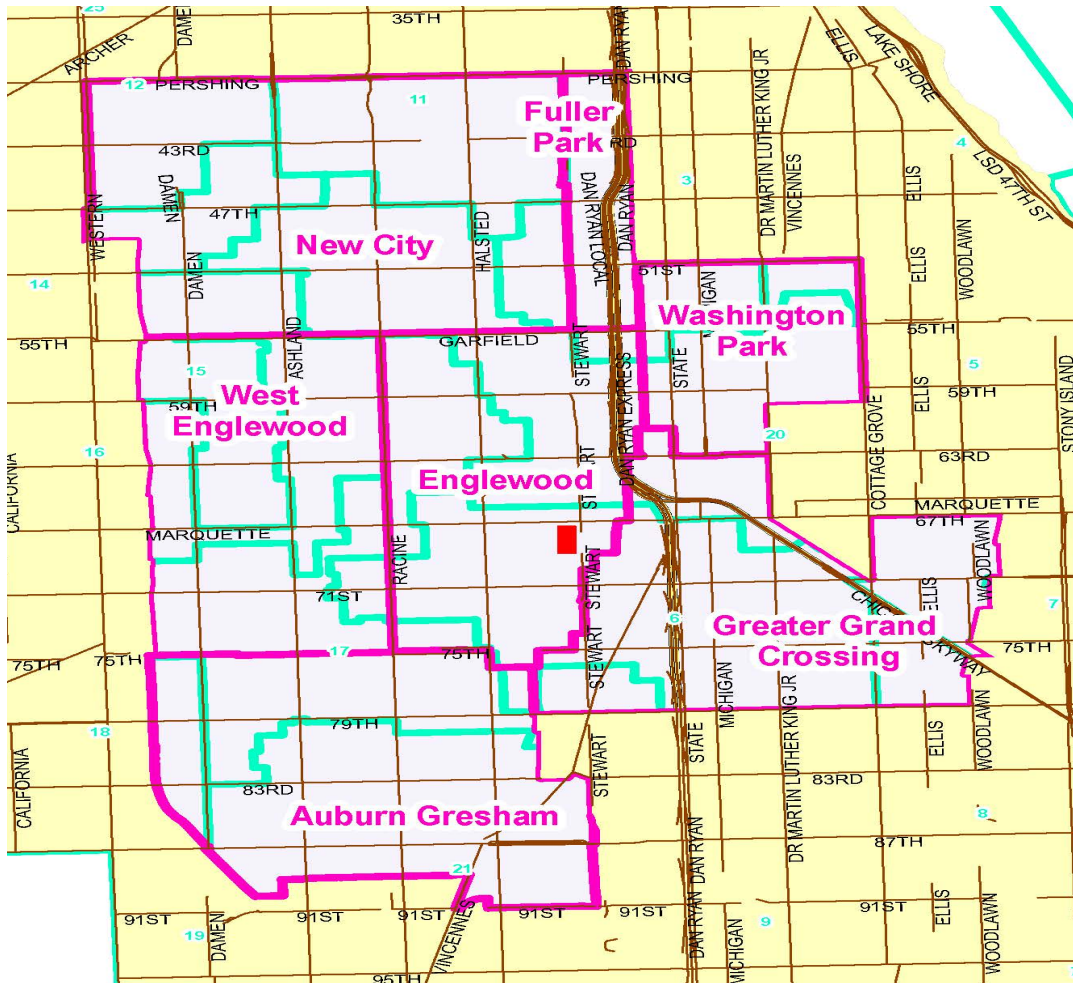
6. Evaluation Criteria Overview- Raven A. DeVaughn, Director of Procurement
Phase I Evaluation Criteria

PHASE 1- Qualifications Evaluation Criteria		Possible Points
1	**Successful experience with projects of similar size.	8
2	**Successful experience with projects of similar type.	8
3	Lead Designer's or Lead Design Entity's ability and past performance of exceptional architectural design	8
4	**Quality of Proposer's Consultants.	10
5	Capacity or Past performance in Design-Build Project delivery.	6
6	**Past performance with timeliness and completion of projects.	12
7	Quality of Proposer's Project Approach and Methodology	10
8	**Demonstrated past performance and/or capacity to meet MBE, WBE, EEO, City Residency, and Community Hiring participation goals	14
9	**Quality of experience of Proposer's Key Staff Members	14
10	**Proposer's commitment to assign Key Staff Members for the duration of the project	2
11	**Proposer's Financial Capability	4
12	**Quality and Content of references provided on representative projects.	2
13	Completeness and comprehensiveness of Proposer's response to Phase I of the RFP	2
Total Qualification Points		100
**Evaluation Criteria Required by Act Public Building Commission Act (50 ILCS 20/3 – 50 ILCS 20/20)		

Phase II Technical Evaluation Criteria (*minimum criteria*)

1. Compliance with objectives of the project
2. Compliance of proposed services to the request for proposal requirements
3. Quality of products or materials proposed
4. Quality of design parameters
5. Design concepts
6. Innovation in meeting the scope and performance criteria
7. Constructability of the proposed project
8. Interview

7. Q & A



NOTES:
