

**PUBLIC BUILDING COMMISSION OF CHICAGO**



**REQUEST FOR QUALIFICATIONS (“RFQ”)**

**STATEMENT OF QUALIFICATIONS AND FINANCIAL CONDITION  
FOR GENERAL CONSTRUCTION WORK**

Submittal due date: Thursday, August 13, 2009

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Contact Name & Title: \_\_\_\_\_

Email / Fax: \_\_\_\_\_

This pre-qualification process is unique to the projects described herein and notwithstanding other pre-qualification by the Public Building Commission, all contractors wishing to bid the project(s) must be pre-qualified as defined in this RFQ.

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## KEY INFORMATION ABOUT THIS RFQ

1. **RFQ CONTACT:** The RFQ Contact, identified below, is the sole point of contact regarding the RFQ from the date of issuance until selection of the successful Contractor.  
Senior Contract Officer  
Janice Meeks  
**Public Building Commission of Chicago**  
50 West Washington, Room 200  
Chicago, Illinois 60602  
Fax (312) 744-3572  
janicemeeks@cityofchicago.org
2. **QUESTIONS:** Please direct all written questions to the RFQ Contact. The Public Building Commission of Chicago ("Commission") will post the answer on the Commission website, which may be viewed at [www.pbcchicago.com](http://www.pbcchicago.com).
3. **SUBMISSION DEADLINE AND PROCUREMENT TIMETABLE:** The following dates are set forth for informational and planning purposes; however, the Commission reserves the right to change the dates.  
Issue RFQ.....July 30, 2009  
**Due Date and Time for Submissions.....August 13, 2009 by 2:00 PM Local Time**
4. **NUMBER OF COPIES:** Submit **1 signed original copy, 4 copies** and **1 copy on compact disk (CD)** of the Submission in a sealed envelope or container.
5. **SUBMIT QUALIFICATION TO:**  
Janice Meeks, Senior Contract Officer  
Public Building Commission  
50 West Washington Street, Room 200  
Chicago, Illinois 60602
6. **RIGHT TO CANCEL:** The Commission reserves the right to cancel this procurement process whenever the best interest of the Commission is served. The Commission shall not be liable for costs incurred by Contractors associated with this procurement process.

## SUBMISSION CHECKLIST

Please review submission and ascertain that all applicable forms are complete and additional required documentation is attached. The submission must be signed by an authorized officer of the firm.

1. \_\_\_\_\_ Letter of Interest and Commitment
2. \_\_\_\_\_ Part I – General Information
3. \_\_\_\_\_ Copy of Joint Venture Agreement (if applicable)
4. \_\_\_\_\_ Copy of each applicable license
5. \_\_\_\_\_ Copy of current MBE/WBE certification letter (if applicable)
6. \_\_\_\_\_ Part II – Section A PBC Projects Experience
7. \_\_\_\_\_ Part II – Section B NON-PBC Projects Experience for Schools and or Comfort Stations
8. \_\_\_\_\_ Part II – Section C Key Personnel (Attach resumes of Key Personnel and detailed organization chart.)
9. \_\_\_\_\_ Part II – Section D Safety (Attach a copy of table of contents from firms' written safety program)
10. \_\_\_\_\_ Part III- Legal Actions (Attach additional information as necessary.)
11. \_\_\_\_\_ Part IV – Financial Capacity (Attach audited financial statement.)

# LETTER OF COMMITMENT

Date: \_\_\_\_\_

## Public Building Commission of Chicago

Richard J. Daley Center  
50 West Washington Street, Room 200  
Chicago, Illinois 60602

### RE: Commitment to comply with all Requirements

We have reviewed the current Request for Qualifications for General Contractors (RFQ) for General Construction Work documents, understand the conditions, and commit to meet the requirements for pre-qualification for the Public Building Commission of Chicago.

(Below apply a check√ for the project(s) for which qualifications are being submitted.)

## SCHOOLS

**GWENDOLYN BROOKS COLLEGE PREPARATORY ACADEMY**, 250 East 111<sup>th</sup> Street, Chicago, IL 60628

### Project Scope Description

**Program:** Two (2) 2-story additions totaling 105,000 square feet, and renovation of 6,700 square feet, fully accessible facility providing the following spaces:

**Athletic Center:** 632-seat Gymnasium with Ticket and Concession Booths; 86-seat Natatorium with six-lane, 25-meter pool; Three (3) Offices; Two (2) Training Rooms; Two (2) each of Men's and Women's' Locker Rooms; Fitness Room; Two (2) each of Men's and Women's' Restrooms; Athletic Storage; Mechanical Rooms.

**Performing Arts Center:** 515-seat Theatre with 3,000 square foot stage and theatrical rigging equipment, Scene Shop, Men's and Women's' Dressing Rooms, Piano and Theatrical Storage, Control Room and Ticket Booth; Instrumental Music Room; Choral Music Room; (4) Music Practice Rooms; Men's and Women's' Restrooms; Mechanical Room.

**Library:** Book stacks and Study Areas; One (1) Computer Lab; Two (2) Workrooms; Storage; Circulation Desk.

**Renovation:** Conversion of existing Library to Three (3) Computer Labs and One (1) Multi-purpose Classroom; Conversion of existing Music Classrooms to One (1) Science Laboratory with Prep Room and One (1) Art Studio.

**LEED Certification:** Silver, under NC2.2-LEED for Schools

**Site:** Parking Lot for seventy-four (74) parking spaces, including four (4) accessible spaces and enclosed with ornamental fencing and sliding gates; Two (2) driveways for access to existing and new parking lots; fully irrigated landscaped areas utilizing native and adaptive vegetation; Re-configuration of existing retention pond for stormwater management.

**Building Structural System:** Structural steel frame and load bearing masonry walls.

**Building Enclosure:** Brick veneer, limestone, punched windows with insulated, low-E coated glazing and clerestory with insulated glazing and metal trim.

**Building Roof:** PVC membrane with extensive green roof over 25% of the roof area.

**MEP Systems:** One (1) additional boiler and replacement of three (3) chillers; Two (2) two-stop elevators.

**Interior Build-Out:** CMU and gypsum board partitions; terrazzo, ceramic tile, VCT and carpet flooring, wood casework at Library; metal lockers in Locker Rooms

**Construction Schedule:** 17 months

**Construction Budget:** \$38,000,000

Technical Competence- Experience and past performance on comparable public or private school projects and other projects of similar complexity, size and type with construction costs equal to or greater than \$30,000,000.00 on which you performed as a traditional General Contractor. Demonstrated successful experience on (2) or more comparable school projects is required. References for the firm, superintendent and project manager will be required for each project.

[ ] **BRIGHTON PARK II ELEMENTARY SCHOOL**, 2611 West 48<sup>th</sup> Street, Chicago, IL 60632

Project Scope Description

**Program:** Three-story L-shaped prototype, totaling 105,000 square feet, fully accessible facility providing the following spaces:

Classrooms: Twenty-four (24) classrooms; Six (6) Pre-Kindergarten/Kindergarten Classrooms; Music Classroom; Art Classroom; Science Lab; Computer Lab.

Gymnasium: 110-seat Gymnasium with elevated stage and Athletic Storage.

Cafeteria: Dining Room with Warming Kitchen.

Library: Book stacks and reading areas with Storage and Workroom.

Administration: Three (3) Offices with Reception, Conference Room and Workroom; Student Services Suite with Three (3) Offices, Nurses' Office, Two (2) Examination Rooms, Laundry and Storage.

**LEED Certification:** Silver, under NC2.2-LEED for Schools

**Site:** Parking Lot for (30) parking spaces, including (2) accessible spaces, enclosed with ornamental fencing and sliding gates; fully irrigated landscaped areas utilizing native and adaptive vegetation; Walking Path, Lawn; Playground.

**Building Structural System:** Structural steel frame and load bearing masonry walls

**Building Enclosure:** Brick veneer, limestone, punched windows with insulated, low-E coated glazing and clerestory with insulated glazing, metal panels and trim

**Building Roof:** Modified bitumen membrane with green roof over 50% of net roof area.

**MEP Systems:** Two (2) each of boiler s and chillers; One (1) two-stop elevator.

**Interior Build-Out:** CMU and gypsum board partitions, terrazzo, ceramic tile and VCT flooring.

**Construction Schedule:** 15 months

**Construction Budget:** \$24,000,000

Technical Competence- Experience and past performance on comparable public or private school projects and other projects of similar complexity, size and type with construction costs equal to or greater than \$20,000,000.00 on which you performed as a traditional General Contractor. Demonstrated successful experience on (2) or more comparable school projects is required. References for the firm, superintendent and project manager will be required for each project.

[ ] **COMFORT STATIONS**

**OSTERMAN BEACH, 5701 N. Lakeshore** Chicago, IL 60660

**40<sup>TH</sup> STREET BEACH, 4101 S. Lakeshore** Chicago, IL 60005

Project Scope Description

**Program:** One-story prototype, totaling 2570 square feet, fully accessible facility providing the following spaces:

Men's Restroom: (2) water closets including (1) accessible stall, (2) urinals and (3) lavatories

Women's Restroom: (7) water closets including (1) accessible stall and (3) lavatories

Family Restroom

Life Guard Restroom: Including shower

Mechanical Room

Janitor's Closet

Lifeguard Office: Sink & countertop, lockers and storage closets

Concession: Transaction Counter and Work Counters

**LEED Certification:** Certified, under LEED 2009

**Site:** Site work for both sites is limited to the building footprint, associated landscaping and civil work, and utility relocations/connections. Osterman Beach site includes revisions to the concrete wall at the beach interface to include stairs and ADA accessible ramp. No parking lots are included in the project.

**Building Structural System:** Load bearing masonry walls with engineered wood truss roof system and secondary steel supports/lintels.

**Building Enclosure:** Brick veneer cavity construction, cast stone, punched windows, and wood trim. Full height coiling security doors at Men's / Women's Restroom Entry and Concession Window

**Building Roof:** Slate roof.

**MEP Systems:** Building has no HVAC system and relies on natural ventilation. Electrical requirements are minimal. Plumbing system for toilets includes underground storm water harvesting system.

**Interior Build-Out:** Structural glazed faced tile walls, sealed concrete floors, tongue and groove wood ceiling, toilet partitions and accessories.

**Construction Schedule:** 5 months

**Construction Budget:** \$3,600,000 for (2) Comfort Stations

Technical Competence- Experience and past performance on at least (3) public park facility projects or other projects of similar complexity, size and type with construction costs equal to or greater than \$2,000,000.00 on which you performed as a traditional General Contractor. References for the firm, superintendent and project manager will be required for each project.

We agree to comply with all Public Building Commission of Chicago contract requirements if awarded a contract.

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

An authorized officer of Name of Company: \_\_\_\_\_

# EVALUATION OVERVIEW

## I. EVALUATION PROCESS

The Public Building Commission of Chicago ("Commission") representatives will review qualification submittals in accordance with the evaluation criteria set forth herein. Commission representatives may also request additional documentation in order to seek clarification of the submittal, and/or request one or more meetings with Respondents, and/or perform site visits in order to clarify Respondents' qualifications and capabilities for this Program. After evaluating all information, the Commission representatives will determine pre-qualification eligibility of each respondent. The Executive Director will report eligible firms to the Board of Commissioners. Once reported to the Board of Commissioners, respondents will be notified of the results of the evaluation.

The Commission reserves the right to reject any and all qualification submittals and to waive any informality in the submitted qualification submittals whenever it determines such rejection or waiver is in its best interest.

The Commission reserves the right to cancel this procurement process whenever the best interest of the Commission is served. The Commission shall not be liable for costs incurred by respondents associated with this procurement process.

## II. EVALUATION CRITERIA

The Commission shall review and evaluate the qualifications of each Respondent in accordance with the following criteria:

### A. Technical Competence and Past Performance

Experience must include the technical requirements listed below in addition to projects achieving LEED certification.

**[GWENDOLYN BROOKS] Technical Competence:** Experience and past performance on comparable public or private school projects and other projects of similar complexity, size and type with construction costs equal to or greater than \$30,000,000.00 on which you performed as a traditional General Contractor. Demonstrated successful experience on (2) or more comparable school projects is required. References for the firm, superintendent and project manager will be required for each project.

**[BRIGHTON PARK II] Technical Competence:** Experience and past performance on comparable public or private school projects and other projects of similar complexity, size and type with construction costs equal to or greater than \$20,000,000.00 on which you performed as a traditional General Contractor. Demonstrated successful experience on (2) or more comparable school projects is required. References for the firm, superintendent and project manager will be required for each project.

**[COMFORT STATIONS] Technical Competence-** Experience and past performance on at least (3) public park facility projects or other projects of similar complexity, size and type with construction costs equal to or greater than \$2,000,000.00 on which you performed as a traditional General Contractor. References for the firm, superintendent and project manager will be required for each project.

**Past Performance:** Past performance as General Contractor ("GC") on Commission projects, other government agencies, and private owners as it relates to firm's ability to successfully administer, manage, schedule, and coordinate projects in order to control cost, perform high-quality projects, and comply with contract requirements. Respondent's history regarding defaults or terminations on projects; failure to complete projects on schedule; litigation history, including judgments and outstanding lawsuits; and violation of laws. The Commission may solicit, from current and past clients or any available resources, relevant information concerning the firm's record of past performance.



- B. Minority and Women Owned Business Participation:** Commitments and percentages of actual M/WBE participation achieved on each project listed in Part II Technical Competence.
- C. Equal Employment Opportunity and City of Chicago Residency Participation:** Percentages of minority, female and Chicago resident labor actually employed on previous projects. Compare to any employment goals to which you were committed.
- D. References:** Responses received from Project Managers identified on Part II Section A: PBC Experience and Owner's identified on Section B: Non-PBC Experience.
- E. Financial Capacity.** Adequacy of financial resources to successfully undertake and complete projects.
- F. Bonding Capacity.** Firm's bonding capacity meeting or exceeding the construction value of the projects covered by this RFQ and the firm's current projects.
- G. Licensing.** Firm's General Contractor's license [for Schools] is a Category Class A and [for Comfort Stations] Category Class D which is required for the construction of the projects listed in this RFQ.
- H. Safety Program.** Quality of Firm's overall safety program and history of citations, OSHA incident rate and Experience Modification Rate (EMR).
- I. Responsiveness.** Firm's compliance with all submission requirements and commitment to comply with all contract requirements if awarded a contract.

### III. SUBMITTAL REQUIREMENTS

#### A. Format

Submit 1 signed original copy, 4 copies and 1 copy on compact disk (CD) of the Submission in a sealed envelope or container.

#### B. Technical Competence and Past Performance

Complete **Part II Technical Competence, Section A. PBC Projects- Experience** - list recent PBC construction projects with construction costs greater or equal to \$20,000,000 - \$30,000,000 which you acted as a traditional General Contractor.

Complete **Part II Technical Competence for GWENDOLYN BROOKS, Section B.1 NON-PBC Project-** Describe your experience and past performance on comparable public or private school projects and other projects of similar complexity, size and type with construction costs equal to or greater than \$30,000,000.00 on which you performed as a traditional General Contractor. **Demonstrated successful experience on (2) or more comparable school projects is required.** References for the firm, superintendent and project manager will be required for each project. Provide detail on the technical requirements and building systems included in each project and any projects which achieved LEED certification.

Complete **Part II Technical Competence for BRIGHTON PARK II, Section B.2 NON-PBC Project-** Describe your experience and past performance on comparable public or private school projects and other projects of similar complexity, size and type with construction costs equal to or greater than \$20,000,000.00 on which you performed as a traditional General Contractor. **Demonstrated successful experience on (2) or more comparable school projects is required.** References for the firm, superintendent and project manager will be required for each project. Provide detail on the technical requirements and building systems included in each project and any projects which achieved LEED certification.

Complete **Part II Technical Competence for COMFORT STATIONS, Section B.3 NON-PBC Project- Experience.** Describe your experience and past performance on at least (3) public park facility projects or other projects of similar complexity, size and type with construction costs equal to or greater than \$2,000,000.00 on which you performed as a traditional General Contractor. References for the firm, superintendent and project manager will be required for each project. Describe how the projects you deem similar are comparable in scope and complexity to the comfort station project described in this RFQ

**C. Minority and Women Owned Business Participation:** Provide commitments and percentages of actual M/WBE participation achieved on each project listed in Part II Technical Competence.

**D. Equal Employment Opportunity and City of Chicago Residency Participation:** Provide percentages of minority, female and Chicago resident labor actually employed on previous projects. Compare to any employment goals to which you were committed.

**E. References:** Provide project owner's name and contact information for each project listed in Part II Technical Competence.

**F. Safety:** Provide the Safety Program's Table of Contents and a copy of the Firm's NCCI current experience modification (EMR) rating worksheet.

#### G. Financial Capacity

Complete Part IV Financial Capacity and provide the firm's most current year audited financial statement. All potential claims must be listed as liabilities Joint Venture

#### H. Bonding Capacity

Firm must provide evidence identifying its total bonding capacity meets or exceeds the value of all the firm's current projects in addition to the projects covered by this RFQ. Firm surety underwriting bonds must be included on the current U.S. Treasury Listing and must have an A.M. Best rating of B+ or better.

**I. License**

Provide a copy of your firm's license to do business in the City of Chicago, Cook County, Illinois.

Provide a copy of your firm's General Contractor's license indicating the Category Class for which your firm is licensed to do general construction work. Firm general contractor license must be a category of A [for Schools] and category of D [for Comfort Stations].

**J. Joint Venture**

Contractors may submit qualifications as a Joint Venture. If the submission is for a joint venture, information, experience and required documentation for each partner in the joint venture must be provided in addition to all information required in Part I – General Information regarding Joint Ventures.

Contractors pre-qualified to bid on this project are pre-qualified to bid as the pre-qualified business entity. The pre-qualified Contractor is also pre-qualified to bid on this project as a Joint Venture with another business entity provided that the pre-qualified Contractor has a controlling interest in the Joint Venture.

**K. Complete, sign and notarize (where required) all attachments and forms included in this RFQ.**

## Part I. GENERAL INFORMATION

### Section A. History of the Firm

Name of Firm: \_\_\_\_\_ Phone No. (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Fax No. (\_\_\_\_) \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Contact Person: \_\_\_\_\_ e-mail: \_\_\_\_\_

**Submittal is for:** \_\_\_ Parent Company \_\_\_ Subsidiary \_\_\_ Division \_\_\_ **Joint Venture\*** \_\_\_ Branch Office  
\*If a joint venture, attach a copy of joint venture agreement.

Parent Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

How many years has the firm or venture been in business under its present name? \_\_\_\_\_

Under what other names, if any, has the firm or venture operated? \_\_\_\_\_

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

FEIN or S.S. #: \_\_\_\_\_

### DISCLOSURE OF OWNERSHIP INTERESTS

Pursuant to Resolution No. 5371 of the Board of Commissioners of the Public Building Commission of Chicago, all bidders/proposers shall provide the following information with their bid/proposal. If the question is not applicable, answer "NA". If the answer is none, please answer "none".

Bidder/Proposer/Contractor is a:

<input type="checkbox"/> Corporation	<input type="checkbox"/> LLC
<input type="checkbox"/> Partnership	<input type="checkbox"/> LLP
<input type="checkbox"/> Joint Venture	<input type="checkbox"/> Not-for-Profit Corporation
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Other

### FOR PROFIT CORPORATION

State of Incorporation \_\_\_\_\_

Authorized to do business in the State of Illinois: Yes  No

Names of all officers of corporation  
(Or attach list):

Names of all directors of corporation  
(Or attach list):

Name (Print or Type)                      Title (Print or Type)

Name (Print or Type)                      Title (Print or Type)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is the corporation owned partially or completely by one or more other corporations?      Yes  No

If "yes" provide the above information, as applicable, for each such corporation.

Indicate here or attach a list names and addresses of all shareholders owning shares equal to or in excess of seven and one-half percent (7.5%) of the proportionate ownership of the corporation and indicate the percentage interest of each.

Name of Shareholders (Print or Type)

Percentage Interest

\_\_\_\_\_

\_\_\_\_\_ %

\_\_\_\_\_

\_\_\_\_\_ %

**PARTNERSHIPS**

- a. If the bidder/proposer or Contractor is a partnership, indicate the name of each partner and the percentage of interest of each therein. Also indicate, if applicable, whether general partner (GP) or limited partner (LP)

Name of Partners (Print or Type)

Percentage Interest

\_\_\_\_\_

\_\_\_\_\_ %

\_\_\_\_\_

\_\_\_\_\_ %

**SOLE PROPRIETORSHIP**

- a. The bidder/proposer or Contractor is a sole proprietorship and is not acting in any representative capacity on behalf of any beneficiary: Yes [ ] No [ ]  
If NO, complete items b. and c. of this Section 3.
- b. If the sole proprietorship is held by an agent(s) or a nominee(s), indicate the principal(s) for whom the agent or nominee holds such interest.

Name(s) of Principal(s). (Print or Type)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- c. If the interest of a spouse or any other party is constructively controlled by another person or legal entity, state the name and address of such person or entity possessing such control and the relationship under which such control is being or may exercised.

Name(s)

Address(es)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Section B. Licensing

Is your firm licensed to do business in the City of Chicago, Cook County, Illinois? Yes \_\_\_ No \_\_\_

Provide a copy of your firm's General Contractor's license indicating the Category Class for which your firm is licensed to do general construction work.

List categories in which the firm or venture is licensed to do business and indicate registration or license numbers, if applicable. Please indicate which government entity issued the license. ATTACH a copy of each license listed.

Category	Registered License (or license number)	Organization Issuing License	Expiration Date
_____	_____	_____	_____
_____	_____	_____	_____

## Section C. Surety Bonding

Prequalification is contingent upon the applicant having a surety (performance) bond capacity authorized only by a surety company acceptable to PBC. Surety companies that are listed in AM Best's Key Rating Guide and/or are listed in the Treasury Circular are considered acceptable.

Provide the current level of performance bonding (in dollar amount) authorized by the surety as of the date of this Qualification Submittal (or as of the date last bonded, including said date):

Single Limit: \_\_\_\_\_ Maximum Limit: \_\_\_\_\_ A.M. Best Rating: \_\_\_\_\_

Total Bonding Capacity: \_\_\_\_\_ as of: \_\_\_\_\_

Provide information regarding the surety that will provide the Payment and Performance Bond for project(s) to be awarded by or on behalf of the Commission.

Name of Surety: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone No: (\_\_\_\_\_) \_\_\_\_\_ Fax No: (\_\_\_\_\_) \_\_\_\_\_

## Section D. MBE/WBE Certifications

Is your organization currently certified as a MBE or WBE with any of the following agencies or organizations?

\* If yes, please check and ATTACH copy of current Letter of Certification.

√ Check the appropriate box(es)

- City of Chicago
- Cook County
- Metropolitan Water Reclamation District
- Chicago Minority Business Development Council (MBE only)
- State of Illinois – Central Management Services
- Women's Business Development Center (WBE only)

**Section E. Anti-Collusion**

The Contractor, its agents, officers, or employees have not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or contract. Failure to attest to this section as part of the bid will make the bid non-responsive and not eligible for award consideration.

\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(Title)

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2009

\_\_\_\_\_  
(Signature)

(SEAL)

\_\_\_\_\_  
(Title)

My Commission expires:

## PART II. TECHNICAL COMPETENCE

### Section A. PBC Projects- Experience

Identify all comparable projects completed by the Applicant within the last five years. Comparable projects include only those that are both comparable based on dollar value (inflation adjusted) and complexity.

Project Name: \_\_\_\_\_  
Role: General or Sub: \_\_\_\_\_  
Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
PBC Project Manager: \_\_\_\_\_  
MBE Goal: \_\_\_\_\_ MBE Goal Attainment: \_\_\_\_\_  
WBE Goal: \_\_\_\_\_ WBE Goal Attainment: \_\_\_\_\_  
Liquidated Damage Assessment for EEO Non-Compliance: \$ \_\_\_\_\_  
Liquidated Damage Assessment for City of Chicago Residency Non-Compliance: \$ \_\_\_\_\_

Project Name: \_\_\_\_\_  
Role: General or Sub: \_\_\_\_\_  
Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
PBC Project Manager: \_\_\_\_\_  
MBE Goal: \_\_\_\_\_ MBE Goal Attainment: \_\_\_\_\_  
WBE Goal: \_\_\_\_\_ WBE Goal Attainment: \_\_\_\_\_  
Liquidated Damage Assessment for EEO Non-Compliance: \$ \_\_\_\_\_  
Liquidated Damage Assessment for City of Chicago Residency Non-Compliance: \$ \_\_\_\_\_

Project Name: \_\_\_\_\_  
Role: General or Sub: \_\_\_\_\_  
Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
PBC Project Manager: \_\_\_\_\_  
MBE Goal: \_\_\_\_\_ MBE Goal Attainment: \_\_\_\_\_  
WBE Goal: \_\_\_\_\_ WBE Goal Attainment: \_\_\_\_\_  
Liquidated Damage Assessment for EEO Non-Compliance: \$ \_\_\_\_\_  
Liquidated Damage Assessment for City of Chicago Residency Non-Compliance: \$ \_\_\_\_\_

Project Name: \_\_\_\_\_  
Role: General or Sub: \_\_\_\_\_  
Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
PBC Project Manager: \_\_\_\_\_  
MBE Goal: \_\_\_\_\_ MBE Goal Attainment: \_\_\_\_\_  
WBE Goal: \_\_\_\_\_ WBE Goal Attainment: \_\_\_\_\_  
Liquidated Damage Assessment for EEO Non-Compliance: \$ \_\_\_\_\_  
Liquidated Damage Assessment for City of Chicago Residency Non-Compliance: \$ \_\_\_\_\_

**Note: Duplicate form as necessary.**



**LIST COMPARABLE EXPERIENCE TO THE GWENDOLYN BROOK PROJECT AS DESCRIBED ON PAGE 5**

**Section B.1. NON-PBC Projects- Experience**

Describe your experience and past performance on comparable public or private school projects and other projects of similar complexity, size and type with construction costs equal to or greater than \$30,000,000.00 on which you performed as a traditional General Contractor. **Demonstrated successful experience on (2) or more comparable school projects is required.** References for the firm, superintendent and project manager will be required for each project. Describe how the projects you deem similar are comparable in scope and complexity to the Gwendolyn Brook project described in this RFQ.

**PLEASE PROVIDE THE FOLLOWING INFORMATION.**

**Project #1** Name: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Project Role (specify, GC, Sub, CM etc): \_\_\_\_\_  
 Project Description: \_\_\_\_\_  
 Total Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
 Total Value of subcontracting\$ \_\_\_\_\_  
 Total new construction square footage: \_\_\_\_\_  
 What type of construction? New ( ) Renovation ( ) Other: \_\_\_\_\_  
 Was Project Work self-performed? Yes No Other (explain): \_\_\_\_\_  
 Did project receive LEED certification? No ( ) Yes ( ) Level: \_\_\_\_\_  
 OWNER'S NAME: \_\_\_\_\_  
 Owner's Contact (name & current phone number): \_\_\_\_\_  
 \_\_\_\_\_% MBE Participation \_\_\_\_\_% WBE Participation

Include the names of the following subcontractors: <b>Concrete:</b> _____ <b>Steel:</b> _____ <b>Masonry:</b> _____ <b>Mechanical:</b> _____ <b>Electrical:</b> _____ <b>Plumbing:</b> _____
--

**Project #2** Name: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Project Role (specify, GC, Sub, CM etc): \_\_\_\_\_  
 Project Description: \_\_\_\_\_  
 Total Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
 Total Value of subcontracting\$ \_\_\_\_\_  
 Total new construction square footage: \_\_\_\_\_  
 What type of construction? New ( ) Renovation ( ) Other: \_\_\_\_\_  
 Was Project Work self-performed? Yes No Other (explain): \_\_\_\_\_  
 Did project receive LEED certification? No ( ) Yes ( ) Level: \_\_\_\_\_  
 OWNER'S NAME: \_\_\_\_\_  
 Owner's Contact (name & current phone number): \_\_\_\_\_  
 \_\_\_\_\_% MBE Participation \_\_\_\_\_% WBE Participation

Include the names of the following subcontractors: <b>Concrete:</b> _____ <b>Steel:</b> _____ <b>Masonry:</b> _____ <b>Mechanical:</b> _____ <b>Electrical:</b> _____ <b>Plumbing:</b> _____
--

**Project #3** Name: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Project Role (specify, GC, Sub, CM etc): \_\_\_\_\_  
 Project Description: \_\_\_\_\_  
 Total Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
 Total Value of subcontracting\$ \_\_\_\_\_  
 Total new construction square footage: \_\_\_\_\_  
 What type of construction? New ( ) Renovation ( ) Other: \_\_\_\_\_  
 Was Project Work self-performed? Yes No Other (explain): \_\_\_\_\_  
 Did project receive LEED certification? No ( ) Yes ( ) Level: \_\_\_\_\_  
 OWNER'S NAME: \_\_\_\_\_  
 Owner's Contact (name & current phone number): \_\_\_\_\_  
 \_\_\_\_\_% MBE Participation \_\_\_\_\_% WBE Participation

Include the names of the following subcontractors: <b>Concrete:</b> _____ <b>Steel:</b> _____ <b>Masonry:</b> _____ <b>Mechanical:</b> _____ <b>Electrical:</b> _____ <b>Plumbing:</b> _____
--

**Note: Duplicate form as necessary.**

**LIST COMPARABLE EXPERIENCE TO THE BRIGHTON PARK II PROJECT AS DESCRIBED ON PAGE 5**

**Section B.2. NON-PBC Projects- Experience**

Describe your experience and past performance on comparable public or private school projects and other projects of similar complexity, size and type with construction costs equal to or greater than \$20,000,000.00 on which you performed as a traditional General Contractor. **Demonstrated successful experience on (2) or more comparable school projects is required.** References for the firm, superintendent and project manager will be required for each project. Describe how the projects you deem similar are comparable in scope and complexity to the Brighton Park II project described in this RFQ.

**PLEASE PROVIDE THE FOLLOWING INFORMATION.**

**Project #1** Name: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Project Role (specify, GC, Sub, CM etc): \_\_\_\_\_  
 Project Description: \_\_\_\_\_  
 Total Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
 Total Value of subcontracting\$ \_\_\_\_\_  
 Total new construction square footage: \_\_\_\_\_  
 What type of construction? New ( ) Renovation ( ) Other: \_\_\_\_\_  
 Was Project Work self-performed? Yes No Other (explain): \_\_\_\_\_  
 Did project receive LEED certification? No ( ) Yes ( ) Level: \_\_\_\_\_  
 OWNER'S NAME: \_\_\_\_\_  
 Owner's Contact (name & current phone number): \_\_\_\_\_  
 \_\_\_\_\_% MBE Participation \_\_\_\_\_% WBE Participation

Include the names of the following subcontractors:  
**Concrete:** \_\_\_\_\_  
**Steel:** \_\_\_\_\_  
**Masonry:** \_\_\_\_\_  
**Mechanical:** \_\_\_\_\_  
**Electrical:** \_\_\_\_\_  
**Plumbing:** \_\_\_\_\_

**Project #2** Name: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Project Role (specify, GC, Sub, CM etc): \_\_\_\_\_  
 Project Description: \_\_\_\_\_  
 Total Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
 Total Value of subcontracting\$ \_\_\_\_\_  
 Total new construction square footage: \_\_\_\_\_  
 What type of construction? New ( ) Renovation ( ) Other: \_\_\_\_\_  
 Was Project Work self-performed? Yes No Other (explain): \_\_\_\_\_  
 Did project receive LEED certification? No ( ) Yes ( ) Level: \_\_\_\_\_  
 OWNER'S NAME: \_\_\_\_\_  
 Owner's Contact (name & current phone number): \_\_\_\_\_  
 \_\_\_\_\_% MBE Participation \_\_\_\_\_% WBE Participation

Include the names of the following subcontractors:  
**Concrete:** \_\_\_\_\_  
**Steel:** \_\_\_\_\_  
**Masonry:** \_\_\_\_\_  
**Mechanical:** \_\_\_\_\_  
**Electrical:** \_\_\_\_\_  
**Plumbing:** \_\_\_\_\_

**Project #3** Name: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Project Role (specify, GC, Sub, CM etc): \_\_\_\_\_  
 Project Description: \_\_\_\_\_  
 Total Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
 Total Value of subcontracting\$ \_\_\_\_\_  
 Total new construction square footage: \_\_\_\_\_  
 What type of construction? New ( ) Renovation ( ) Other: \_\_\_\_\_  
 Was Project Work self-performed? Yes No Other (explain): \_\_\_\_\_  
 Did project receive LEED certification? No ( ) Yes ( ) Level: \_\_\_\_\_  
 OWNER'S NAME: \_\_\_\_\_  
 Owner's Contact (name & current phone number): \_\_\_\_\_  
 \_\_\_\_\_% MBE Participation \_\_\_\_\_% WBE Participation

Include the names of the following subcontractors:  
**Concrete:** \_\_\_\_\_  
**Steel:** \_\_\_\_\_  
**Masonry:** \_\_\_\_\_  
**Mechanical:** \_\_\_\_\_  
**Electrical:** \_\_\_\_\_  
**Plumbing:** \_\_\_\_\_

**Note: Duplicate form as necessary.**

**LIST COMPARABLE EXPERIENCE TO THE COMFORT STATION PROJECTS AS DESCRIBED ON PAGE 6**

**Section B.3. NON-PBC Projects- Experience**

Describe your experience and past performance on at least (3) public park facility construction projects or other projects of similar complexity, size and type with construction costs equal to or greater than \$2,000,000.00 on which you performed as a traditional General Contractor. List all similar projects. References for the firm, superintendent and project manager will be required for each project. Describe how the projects you deem similar are comparable in scope and complexity to the comfort station projects described in this RFQ.

**PLEASE PROVIDE THE FOLLOWING INFORMATION.**

**Project #1** Name: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Project Role (specify, GC, Sub, CM etc): \_\_\_\_\_  
 Project Description: \_\_\_\_\_  
 Total Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
 Total Value of subcontracting\$ \_\_\_\_\_  
 Total new construction square footage: \_\_\_\_\_  
 What type of construction? New ( ) Renovation ( ) Other: \_\_\_\_\_  
 Was Project Work self-performed? Yes No Other (explain): \_\_\_\_\_  
 Did project receive LEED certification? No ( ) Yes ( ) Level: \_\_\_\_\_  
 OWNER'S NAME: \_\_\_\_\_  
 Owner's Contact (name & current phone number): \_\_\_\_\_  
 \_\_\_\_\_% MBE Participation \_\_\_\_\_% WBE Participation

Include the names of the following subcontractors: <b>Concrete:</b> _____ <b>Steel:</b> _____ <b>Masonry:</b> _____ <b>Mechanical:</b> _____ <b>Electrical:</b> _____ <b>Plumbing:</b> _____
--

**Project #2** Name: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Project Role (specify, GC, Sub, CM etc): \_\_\_\_\_  
 Project Description: \_\_\_\_\_  
 Total Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
 Total Value of subcontracting\$ \_\_\_\_\_  
 Total new construction square footage: \_\_\_\_\_  
 What type of construction? New ( ) Renovation ( ) Other: \_\_\_\_\_  
 Was Project Work self-performed? Yes No Other (explain): \_\_\_\_\_  
 Did project receive LEED certification? No ( ) Yes ( ) Level: \_\_\_\_\_  
 OWNER'S NAME: \_\_\_\_\_  
 Owner's Contact (name & current phone number): \_\_\_\_\_  
 \_\_\_\_\_% MBE Participation \_\_\_\_\_% WBE Participation

Include the names of the following subcontractors: <b>Concrete:</b> _____ <b>Steel:</b> _____ <b>Masonry:</b> _____ <b>Mechanical:</b> _____ <b>Electrical:</b> _____ <b>Plumbing:</b> _____
--

**Project #3** Name: \_\_\_\_\_  
 Project Address: \_\_\_\_\_  
 Project Role (specify, GC, Sub, CM etc): \_\_\_\_\_  
 Project Description: \_\_\_\_\_  
 Total Contract Amount: \$ \_\_\_\_\_ Completed: Mo/Yr: \_\_\_\_\_  
 Total Value of subcontracting\$ \_\_\_\_\_  
 Total new construction square footage: \_\_\_\_\_  
 What type of construction? New ( ) Renovation ( ) Other: \_\_\_\_\_  
 Was Project Work self-performed? Yes No Other (explain): \_\_\_\_\_  
 Did project receive LEED certification? No ( ) Yes ( ) Level: \_\_\_\_\_  
 OWNER'S NAME: \_\_\_\_\_  
 Owner's Contact (name & current phone number): \_\_\_\_\_  
 \_\_\_\_\_% MBE Participation \_\_\_\_\_% WBE Participation

Include the names of the following subcontractors: <b>Concrete:</b> _____ <b>Steel:</b> _____ <b>Masonry:</b> _____ <b>Mechanical:</b> _____ <b>Electrical:</b> _____ <b>Plumbing:</b> _____
--

**Note: Duplicate form as necessary.**

## Section C. Key Personnel

Provide the names of key personnel currently employed by the Applicant who worked on the projects listed in Part II sections A&B of this statement of qualifications. Attach resumes of all individuals listed.

Name	Role	Project

## Section D. Safety

PBC is committed to working with safe general contractors. To that end, the PBC has developed a safety questionnaire to aid in selection of general contractors with good safety records. As a part of the general contractor solicitation process you must answer the questions below.

1. Does your organization have a safety program? Yes  No   
 If yes, provide the following information:
  - Month and Year first implemented \_\_\_\_\_
  - Method of review of program \_\_\_\_\_
  - Whether regular work site safety meetings are held and how frequently \_\_\_\_\_
  - Copy of table of contents of safety/loss control manual
  
2. Have any citations been issued to your organization during the period of the last three years for workplace safety law violation. Yes  No  If yes, provide detailed information for each occurrence regarding:
  - The nature of the violation for which your organization was cited.
  - Summary of your position of the matter.
  - Official resolution of violation
  
3. Provide your organization's OSHA reportable incident rate: \_\_\_\_\_. If this is greater than 3.0, please attach your OSHA Form 300A Summaries for the last three years and a written explanation to the qualification questionnaire (attach as necessary).
  
4. Provide a copy of your organization's NCCI current experience modification (EMR) rating worksheet. If the rating is greater than 1.0 please attach the NCCI rating information for the last 3 years and a written explanation to the qualification questionnaire. As a follow up, you may be asked to provide your written safety plan.

**PART III. LEGAL ACTIONS**

**Section A. Legal Actions**

Please provide the information below. If the answer to any of the questions is "Yes", provide a brief description or explanation on a separate sheet.

Question	Yes	No
1. Has the firm or venture been issued a notice of default on any contract awarded in the last three years?		
2. Does the firm or venture have any judgments, claims (liquidated damages, or other), arbitration proceedings or suits pending or outstanding against the firm or venture or its officers?  If yes, include the dollar amount of claims or judgments and the contract value of the contract on which the claim was filed. Attach explanation.		
3. Within the past three years, has the firm or venture been a party to any lawsuits or arbitration proceedings with regard to any contracts?		
4. Within the last three years, has any officer or principal of the firm or venture ever been an officer or principal of another organization that failed to complete any contract as a result of termination, litigation, arbitration or similar matter?		
5. Has any key person with the firm or venture or its predecessor ever been convicted of or charged with any state or federal crime (excluding traffic violations), including but not limited to, embezzlement, theft, forgery, bribery, falsification or destruction of records, receipt of stolen property, criminal anti-trust violations, bid rigging or bid-rotating?		
6. Has the firm or venture ever been temporarily or permanently debarred from a contract awarded by any federal, state, or local agency?		
7. Within the last three years, has the firm or venture been assessed penalties for any statutory or administrative violations, including MBE, WBE and EEO?		
8. Has the firm or venture ever failed to complete any work awarded to it?		

## PART IV FINANCIAL CAPACITY

### Section A. Banking

Provide the following information about the firm's or ventures primary commercial bank.

Name of Bank: \_\_\_\_\_

Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_

City, State, ZIP \_\_\_\_\_ Fax No.: \_\_\_\_\_

Contact Officer: \_\_\_\_\_ Phone No.: \_\_\_\_\_

In what year was the banking relationship established? \_\_\_\_\_

Does your firm or venture have access to a line of credit? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, indicate upper limit. \$ \_\_\_\_\_ How much is currently available? \$ \_\_\_\_\_

Other sources of capital: \_\_\_\_\_

### Section B. Gross Revenues

Indicate below the amount of revenues earned by the firm or venture from construction-related activities for the last three (3) years.

Year	Amount
_____	\$ _____
_____	\$ _____
_____	\$ _____

### Section C. Financial Statement

ATTACH your firm's audited financial statement with notes for the last fiscal year. If a joint venture, submit financial statements for the joint venture name and each joint venture partner. Independent accountant may provide a copy of a complete financial statement. All notes and schedules must be provided.

#### Independent Accountant Information

Year ending financial statement date: \_\_\_\_/\_\_\_\_/\_\_\_\_

[SELECT ONE]:  Audit  Review  Compile

Consolidated financial statement:  Yes  No

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No. \_\_\_\_\_

City, State, ZIP: \_\_\_\_\_

Fax No. \_\_\_\_\_

Contact: \_\_\_\_\_

Title: \_\_\_\_\_