

# PBC Administrative Operations Committee Agenda

## March 29, 2012 - 2:00 p.m.



Public Building Commission of Chicago • Richard J. Daley Center • 50 West Washington, Room 200 • Chicago, Illinois 60602 • Tel: 312-744-3090 • Fax: 312-744-8005

Approval of minutes from the March 1, 2012 Committee Meeting

**DRAFT**

Report by Executive Director

1. Regular Reports

Report by the Chief Operating Officer

1. Awards made to Specialty Consultants to be used on various Public Building Commission of Chicago Projects.
2. Recommendation of a two-year renewal option for twenty-four (24) Architect of Record Master Agreements for facility addition and renovation projects.
3. Appointment of Jackson Harlan, LLC as Architect of Record for Albany Park Branch Library.
4. Approval to award Furniture, Fixtures and Equipment (FF&E) Contracts for the E16 Fire Station Project as follows;
  - a. Kahan International, Office Furniture
  - b. Midwest Service Installation for Fitness Equipment
  - c. Abt Electronics, Inc. for Appliances & Electronics
  - d. Circul-Air for Hose Dryer Equipment
5. Approval to award term agreements to ten (10) Specialty Service Consultant firms to provide Building Needs Assessment & Preventative Maintenance Plan Services for existing facility projects.

Report by the Chief Development Officer

1. Amendments
2. Change Orders
3. Field Order Activity Report

**Pursuant to Section 2.06(g) of the Open Meetings Act, effective January 1, 2011, a public comment period will be held during the meeting. In order to provide public comment, you must register on-line or at the office of the Public Building Commission of Chicago, located at the Richard J. Daley Center, Room 200, at least two hours prior to the start of the meeting.**